

Ardagh & Clonmacnois – Update on Review Action Plan – November 2011

<u>Recommendation</u>	Action- Progress (November 2011)	National Office Advice
<p><u>1.</u> The Safeguarding Committee should assess the information received from the parish audit, feed this into the annual Diocesan self audit, and assess if current policies, procedures and practice are in line with the expected standards set out in Safeguarding Children.</p>	<p>The Safeguarding Committee are currently revising the booklet and poster that has been made available to people of the Diocese. In early 2012 the Committee will circulate an audit questionnaire to each of the parishes for the year 2011 and will collate this up-to-date information which will form an annual diocesan self -audit and will be furnished to the National Office.</p>	<p>Satisfied</p>
<p><u>2.</u> Consideration should be given to adopting the case file template proposed by the National Board.</p>	<p>All new case files held by the Diocese will be put together following the template provided by the National Office.</p>	<p>Satisfied</p>
<p><u>3.</u> Attempts should be made to identify and recruit a suitable lay person who could be trained to take over the role of designated person at some agreed point in the future.</p> <p><u>8.</u> Bishop O'Reilly should consider appointing a second designated person and to consider the appointment of a female lay person to this role.</p>	<p>Sean Leydon, a layman of the Diocese, has been appointed as Designated Person and has taken up his appointment as of the 1st September 2011. He is in the process of being trained. The Deputy Designated Person is Father Liam Murray. In conjunction with the Diocese of Kilmore, who have just appointed a female Designated Person, a male or a female Designated Person will be available to anyone who wishes to make a complaint in either Diocese.</p>	<p>Satisfied</p> <p>Sean Leydon has attended DO training in Maynooth</p>
<p><u>4.</u> The authorised signatory and chair of the safeguarding committee to consider attending National Office training on vetting in May 2011.</p>	<p>The authorised signatory attended the training on vetting provided by the National Office in May 2011. The Chair of the Safeguarding Committee will attend future training.</p>	<p>Satisfied</p>

<p>5. The Safeguarding trainers should arrange an annual meeting with safeguarding representatives and parish priests to: clarify role; raise awareness of the Standards and Guidance; and to offer support.</p> <p>9. The Safeguarding Committee and the Diocesan Trainers should consider running an annual awareness training event to update all personnel on developments in relation to safeguarding</p>	<p>The Safeguarding Trainers arranged meetings in October 2011 for priests and parish representatives at which people from the National Office presented clarification of roles and other related matters. It has been agreed that these meetings will take place on an annual basis.</p>	<p>Complete for 2011</p>
<p>6. The existing trainers should engage with the National Office around registration and delivery of NBSCCC training materials.</p>	<p>The Safeguarding Trainers have engaged with the National Office around registration and delivery of training materials.</p>	<p>Trainers will be trained in new NBSCCC training materials early in 2012</p>
<p>7. Bishop O'Reilly should make a formal approach to the HSE and a representative from An Garda Siochana to hold bi-annual meetings develop relationships and share practice relating to safeguarding.</p>	<p>Bishop Colm O'Reilly along with Sean Leydon met with the local Garda Superintendent with a view to establishing meetings with the Garda and the HSE and correspondence has been entered into with regard to having meetings.</p>	<p>Satisfied</p>

10. Within the above responses to the recommendations, can be found the plan, with timescales for the implementation of the recommendations of the Review. These have been discussed and agreed with the National Office.